

Item: Board of Governors Minutes, April 1998

Call Number: Board of Governors Fonds UA-1, 2007-033 2.1 and BOG 160 April
1998

Additional Notes:

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**Proposed Agenda
Board of Governors
Dalhousie University
April 21, 1998, 4:00 - 6:00 p.m.
Lord Dalhousie Room**

1. Approval of Proposed Agenda
2. Approval of minutes of meeting of March 17, 1998 (Enclosure)
3. Report of the Chair
4. Report of the President

Items for decision

- | | | |
|-----|--|---------|
| 5. | Proposed Pension Plan Amendments: | Mason |
| | (a) Ex-gratia payments (Enclosure) | |
| | (b) Employees working in projects outside of Canada (Enclosure) | |
| 6. | New academic programs (Enclosure) | Kimmins |
| 7. | Interim spending authority | Risley |
| 8. | Sale of property to the University of King's College (Enclosure) | Risley |
| 9. | Funding of Capital Projects | Risley |
| | (a) Computer Science Building | |
| | (b) Engineering/Continuing Education Renovation | |
| | (c) DalTech Heating Plant | |
| 10. | 1998/9 Alteration & Renovation Budget (Enclosure) | Risley |

Items for discussion

- | | | |
|-----|---|-------|
| 11. | Investment Committee Report (Enclosure) | Mason |
|-----|---|-------|

In Camera

- | | | |
|-----|------------------------------------|---------|
| 12. | Contract settlement with CUPE 3912 | Mason |
| 13. | Staff Matters | Kimmins |
| 14. | Labour relations | Traves |
| 15. | Adjournment | |

- Circulated for information:
- Audited Financial Statements
 - Pension Fund
 - Retirees Trust Fund
 - Actuarial Valuation - Pension Plan

Minutes of the Board of Governors meeting held on April 21, 1998 at 4:00 p.m. in the Lord Dalhousie Room, Arts & Administration Building.

Present were:

Mr. Allan Shaw
Chair

Dr. Tom Traves
President

Mr. Christopher Adams

Ms. Nancy Anderson

Ms. Diane Bell

Mr. Gerald Clarke

Mr. Murray Coolican

Hon. Secretary

Mr. James Cowan

Vice-Chair

Ms. Alexandra Dostal

Dr. Andrew Eisenhauer

Mr. John Flemming

Mr. Fred Fountain

Ms. Patricia Harris

Ms. Bernadette Macdonald

Ms. Ann Petley-Jones

Vice-Chair

Mr. Hugh Pierce

Mr. John Risley

Hon. Treasurer

Ms. Patricia Roscoe

Prof. Phillip Saunders

Dr. Colin Stuttard

Also, present were: Dr. Dale Godsoe (Vice-President, External), Dr. Warwick Kimmins (Acting Vice-President, Academic & Research), Mr. Bryan Mason (Vice-President, Finance & Administration), Mr. Eric McKee (Vice-President, Student Services); Mr. Brian Crocker (University Secretary & Legal Counsel); Dr. Michael Bradfield (Treasurer, Dalhousie Faculty Association); Mr. Brian Christie (Executive Director, Institutional Affairs), Ms. Michelle Gallant (Director, Public Relations), Mr. W.H. Lord (Director, Facilities Management), Mr. Ian Nason (Director, Financial Services), Ms. Lynne Sheridan (Director, Alumni Affairs); Ms. Mary Somers (Communications Manager - Public Relations & Issues); and Ms. Sharlene Drake (Secretary).

Regrets were received from: Ms. Karen Cramm, Dr. Daurene Lewis, Mr. George MacDonald, Ms. Marie Mullally, Mr. Kenneth Rowe, and Mr. Peter Stuart.

The Chair called the meeting to order at 4:05 p.m.

1. Approval of proposed Agenda

Mr. Shaw sought and received approval for the proposed agenda with the following changes: deferral of item 12 to a future meeting and, as Mr. Risley had to leave the meeting early, to immediately move to items 7, 8, 9, and 10. Following discussion of those items, the Chair proposed to return to the regular agenda. Board Members concurred.

7. Interim spending authority

Mr. Risley explained that, due to the fact that the operating grant has yet to be received from the Province, it was necessary for the Board to approve interim spending authority and Mr. Risley therefore moved and Ms. Roscoe seconded a motion THAT, in order to allow for the continued operation of the University until such time as the 1998/99 operating budget is given final approval, the Board of Governors authorizes expenditures of up to 25% of the 1997/98 approved budget for Dalhousie. The President or his designate is authorized to approve expenditures in excess of 25% in special cases to permit the orderly management of the University.

The motion carried.

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8. Sale of property to the University of King's College

Mr. Risley reported that the University of King's College required this property to build necessary classroom space and, following an appraisal on the property, King's had agreed to pay the appraised value, together with the costs of relocation of the warehouse currently on the site. Following discussion, Mr. Risley moved and Dr. Eisenhower seconded a motion THAT, based on the recommendation of the Operations Committee, the Board of Governors authorizes the President or the Vice-President (Finance & Administration) to accept the University of King's College's offer of \$200,000, and the full cost of relocating or rebuilding a Dalhousie-owned warehouse, for a parcel of land as shown on the attached map.

The motion carried.

9. Funding of capital projects

(A) Industrial Engineering / Continuing Education Expansion

The new space is required to replace offices currently rented in the Maritime Centre. Mr. Adams raised the point that the operating costs associated with the building will be in excess of what is shown in the capital budget distributed to Board Members. Mr. Risley acknowledged this and reported that the long-term costs associated with not building this building would be far in excess of any operating costs associated with this building. Mr. Risley moved and Mr. Flemming seconded a motion THAT, based on the recommendation of the Operations Committee, the Board of Governors approves the financing plans for the Industrial Engineering / Continuing Education Expansion project, as described in the report dated 15 April 1998.

(B) Computer Science Building

Funding for this project comes in part from the ongoing commitment from the Province in the form of reimbursement for rent payments at the Maritime Centre, where this Department is currently housed. Lobbying efforts are ongoing with the Provincial Government for the receipt of the entire amount of designated funds in advance, as is the effort to raise external funds in support of this building. Dr. Bradfield raised a concern that the funding required for this building is not fully in place. Following discussion of funding options, Mr. Risley moved and Ms. Macdonald seconded a motion THAT based on the recommendation of the Operations Committee, the Board of Governors approves the financing plans for the Computer Science Building as described in the report dated April 15, 1998. The motion carried.

(C) DalTech Heating Plant

The DalTech campus was heated by a steam boiler located in the basement of the Infirmary Hospital and now that that facility is closing, the DalTech campus will be without a heating source. As heat will be required for the fall, and if capital funding is not forthcoming from the Province, it is proposed that the costs of constructing a plant be amortized over three years from the Alteration & Renovations Budget. If the funding does become available from government, the funds will be returned to the A&R Budget to be used for other priorities. The Nova Scotia Power Inc. has a longer-term proposal which is currently being considered that would provide steam power from the Tufts Cove plant to various buildings in the downtown core. Mr. Risley therefore moved and Ms. Dostal seconded a motion THAT the Board authorizes Mr. Risley, Mr. Shaw and Mr. Mason to proceed with discussions with Nova Scotia Power and if they can identify a viable alternative, to proceed and report back to the Board for discussion in lieu of the original proposal as presented. If a viable alternative is not available, the original proposal would go forward as proposed. The motion carried. Mr. Coolican and Ms. Petley-Jones declared a conflict of interest and did not participate in the discussion or the vote.

Board of Governors

April 21, 1998

Page 3

10. 1998/99 Alteration & Renovation Budget

Mr. Risley indicated that the requests for these funds far exceed the amount of money available and a priority list was therefore developed. Mr. Mason noted that the total requests for work this year exceeded \$10 million while the amount of money required to clear all backlogged projects would require \$30 to \$40 million. He also noted that no money had been set aside for classroom upgrades this year but while an average of \$75,000 per year had been spent over the past number of years, other priorities took precedence this year. Mr. Risley moved and Ms. Petley-Jones seconded a motion THAT, based on the recommendation of the Operations Committee, the Board of Governors approves the proposed allocation of funds for 1998/99 alterations and renovations, subject to receipt of the expected amount of restricted operating funds. The motion carried.

Mr. Risley thanked Board Members for agreeing to alter the agenda.

3. Report of the Chair

Mr. Shaw reported that a schedule for Spring Convocations had been circulated including a list of those receiving Honorary Degrees. He reminded Members that Board representatives are required at each ceremony and asked that Members let Ms. Drake know of their availability.

Mr. Shaw also reported that the Alumni Association would be honouring Dr. A. Gordon Archibald by naming the Alumni of the Year Awards in his honour. Dr. Archibald was an outstanding ambassador for Dalhousie and the Alumni Association felt that it was appropriate that his many contributions to the University be recognized in this way.

The Chair then called on Mr. Coolican, Chair of the Metro United Way Board, to make a presentation.

Mr. Coolican brought thanks from the United Way for the contributions from the Dalhousie community and also for the contribution of Dr. Traves as Chair of the University Division of the Campaign Management Team. Mr. Coolican also thanked the volunteers who worked on the campaign and particularly account executives, Linda Warner and Anne Marie Coolen. He reported that the United Way is undergoing a review of its vision with the purpose of becoming a leader in helping to build an extraordinary community by working more with community organizations at the grass roots level. It will look at the assets of the community and how the United Way Campaign can help to build on these strengths. Mr. Coolican presented Mr. Shaw with a note of appreciation to the Dalhousie community for outstanding support of the United Way in 1997, (\$128,542. was raised) and also a plaque to Dr. Traves in appreciation for his work in chairing the University Division of the Campaign.

Mr. Shaw indicated that he was very proud of the work that had been done on behalf of the United Way and was not surprised by the generosity shown by the Dalhousie community. He thanked Mr. Coolican for his leadership and asked that regards be passed on the Campaign Chair.

4. Report of the President

Dr. Traves thanked Mr. Coolican for his presentation and also Linda Warner and Ann Marie Coolican for their dedication to the work of the Campaign. He noted that it is a huge organizational task and there are hundreds of individuals who participate during the course of the Campaign to lend their support.

Dr. Traves noted that the period leading up to and during the strike was stressful and disruptive, although the academic schedule is now back on track and the exam timetable is well underway. Convocations will proceed as scheduled. The labour relations process and the issue of community relations within the University are issues that will be focused on in future discussions with the Board of Governors.

The University is currently awaiting word on the provincial budget and the allocation to the universities. Word is also expected on funding for capital items. In anticipation of the budget, the university presidents have been working in concert to promote the need for additional funding. A press conference was held as well as follow-up meetings with the Opposition Party Leaders and a meeting has been scheduled with the Premier to explain the issues in further detail. If additional funds are not forthcoming, the University faces serious budgetary problems.

The Maritime Provinces Higher Education Commission recently released a survey of university graduates from the class of 1996. Of those, 90% indicated that they were satisfied with their university experience. Of concern was that the debt load for students had increased to an average of \$16,000, up from \$13,000 the previous year. About one half of the students who attend university receive loans and 87% of Atlantic Canadians who attended university in the region have remained in the region. Only 5% of the graduating class reported that they had not had at least one job since graduation which shows that education provides positive life circumstances in terms of access to jobs and a better quality of life.

The amount of externally funded research has increased to more than \$50 million, up from \$45 million last year and, given other financial difficulties facing the University, this was welcome news.

The Capital Ideas Campaign has reached \$61 million in commitments, well on the way towards the target of \$75 million. The Annual Fund has also increased this year to \$3.53 million, an increase of \$2 million over last year, and reflects a new series of arrangements with the Medical School and medical practitioners. A detailed report will be provided at a future meeting.

The Advisory Board at DalTech will review a proposal regarding the reorganization of the internal administration, as well as the role of the Advisory Board, at their upcoming meeting. Following approval by the DalTech Board, the recommendations will be brought forward to the Board of Governors.

5. Proposed Pension Plan Amendments

Mr. Mason provided the rationale for the proposed amendments, and advised that the proposals had been approved by the employee groups.

(A) Ex-gratia Payments

Ms. Bell moved and Mr. Fountain seconded the attached motion. The motion carried.

(B) Employees working in projects outside of Canada

Mr. Clarke moved and Ms. Roscoe seconded the attached motion. The motion carried.

Board of Governors

April 21, 1998

Page 5

6. New academic programs

Dr. Kimmins reported that the School of Business proposed to offer the MBA specializing in Information Technology jointly with the Information Technology Institute. He outlined the background of the program and Ms. Petley-Jones then moved and Mr. Coolican seconded a motion THAT the Board of Governors approve the proposed Master of Business Administration (Information Technology) with the following conditions:

- 1) The program is to be exempt from ERBA and subject to the usual administrative levy of 5% of tuition revenue.
- 2) The School of Business will make an annual transfer to the Killam Library funding for the life of the program in the amount of \$4,000, increased annually by the same percentage as the library acquisitions budget is adjusted in the University budget.
- 3) The Faculty of Management is to be responsible for the identification or provision of funding to meet identified physical requirements.

An *In Camera* session followed.


Murray Coolican
Honorary Secretary


Allan Shaw
Chair

Attachments:

- (1) Motion regarding Ex-gratia payments (Amendment 13)
- (2) Motion regarding Employees Working in Projects Outside of Canada (Amendment 15)
- (3) Map of land to be sold to the University of King's College

Master of Business Administration (Information Technology)

At the Senate meeting on April 13, 1998, the program proposal Master of Business (Information Technology) was approved with the following conditions:

1. the program be exempt from ERBA and subject to the usual administrative levy Of 5% of tuition revenue:
2. the School of Business will make an annual transfer to the Killam Library for the life of the program in the amount of \$4,000, increased annually by the same percentage as the library acquisitions budget is adjusted in the University budget;
3. the Faculty of Management to be responsible for the identification or provision of funding to meet identified physical requirements.

The MBA(IT) program was designed in cooperation with the Information Technology Institute (ITI). The curriculum will include both traditional MBA courses and the ITI Applied Information Technology Program (AITP). It will be a full-cost recovery program and will be offered in a number of actions throughout North America in both the traditional classroom and distance formats. Students applying to the program will be required to meet the regular Faculty of Graduate Studies and School of Business Administration admission standards.

**DALHOUSIE UNIVERSITY
BOARD OF GOVERNORS**

APRIL 21, 1998

MOTION

Proposed Sale of Land to University of King's College

THAT: On the recommendation of the Operations Committee, the Board of Governors authorize the President and Vice-Chancellor or the Vice-President (Finance and Administration) to accept the University of King's College's offer of \$200,000, plus the full cost of relocating or rebuilding a Dalhousie-owned warehouse, for a parcel of land as shown in the map attached.

**Board of Governors Meeting
Dalhousie University
April 21, 1998
Motions to be Proposed**

Item No. Be it resolved:

5. (A) See attachment as distributed with the agenda.
(B) See attachment as distributed with the agenda.

6. THAT, conditional on the approval of the Senate, the Board of Governors approve the proposed Master of Business Administration (Information Technology) with the following conditions:
 - 1) The program to be exempt from ERBA and subject to the usual administrative levy of 5% of tuition revenue.

 - 2) The School of Business will make an annual transfer to the Killam Library funding for the life of the program in the amount of \$4,000, increased annually by the same percentage as the library acquisitions budget is adjusted in the University budget.

 - 3) The Faculty of Management to be responsible for the identification or provision of funding to meet identified physical requirements.

7. THAT, in order to allow for the continued operation of the University until such time as the 1998/99 operating budget is given final approval, the Board of Governors authorize expenditures of up to 25% of the 1997/98 approved budget for Dalhousie. The President or his designate is authorized to approve expenditures in excess of 25% in special cases to permit the orderly management of the University.

8. THAT, based on the recommendation of the Operations Committee, the Board of Governors authorize the President or the Vice-President (Finance & Administration) to accept the University of King's College's offer of \$200,000, plus the full cost of relocating or rebuilding a Dalhousie-owned warehouse, for a parcel of land as shown on the attached map.

9. THAT, based on the recommendation of the Operations Committee, the Board of Governors approve the financing plans for the Engineering/Continuing Education and Computer Science projects, as described in the report dated 15 April 1998.

10. THAT, based on the recommendation of the Operations Committee, the Board of Governors approve the proposed allocation of funds for 1998/9 alterations and renovations, subject to receipt of the expected amount of restricted operating funds.